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**OFFICE OF THE ENGINEER-IN-CHIEF (CIVIL), ODISHA,  
NIRMAN SOUDHA, KESHARI NAGAR, UNIT-V, BHUBANESWAR-751001**

Letter No. SPC-09/2019 -

41279

Date. 01 / 10 / 2019

To

**The Commissioner-cum-Secretary,  
Works Department, Odisha, Bhubaneswar.**

Sub: Discussion on registration of contractors and revision of OPWD Code etc-Regarding.

Sir,

With reference to the subject cited above it is to bring to your kind notice that a draft proposal for revision of the existing provisions under Rules of Appendix-VIII of the OPWD Code, Volume-II (PWD Contractors Registration Rules-1967) has been prepared by the Committee under the Chairmanship of Engineer-in-Chief(Civil), Odisha is submitted herewith for favour your kind approval.

Yours faithfully,

Encl: **Proceedings of the meeting.**

  
**Engineer-in-Chief (Civil), Odisha**

Memo No.

Dated. /10 / 2019

Copy to all members of Code Revision Committee, Odisha for favour of kind information & necessary action.

  
**Engineer-in-Chief (Civil), Odisha**

Memo No.

Dated. /10 / 2019

Copy forwarded to Luminous Infoway Pvt. Ltd, DCB 615/616/617, 6<sup>th</sup> Floor, DLF Cyber City, Bhubaneswar-751024, mail:-[info@lipl.in](mailto:info@lipl.in) for hosting this minutes in the Works Department web portal for inviting suggestions / recommendation from all contractors for consideration & revision of above guidelines for registration of contractor license within 15 days.

  
**Engineer-in-Chief (Civil), Odisha**

**Proceedings of the meeting on revision of the existing provisions under the Rules of Appendix-VIII of the OPWD Code, Volume-II (PWD Contractors Registration Rules-1967) under the Chairmanship of E.I.C (Civil), Odisha held on dt.26.09.2019 at 4.00 P.M. in his office chamber.**

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At the outset, initiating the discussion, Engineer-in-Chief (Civil) Odisha welcome all the members of the committee representative from Works, R.D., Water Resources, H &UD, P.R. & D.W. Department present in the meeting.

Chief Engineer-Cum-Chief Manager (Tech.), State Procurement Cell, Odisha being the member convener of the committee presented the revision of financial limit to participate in the tender along with capacity, renewal fees, registration fees and security deposit for registration by revising the existing provisions under the rules of Appendix-VIII of the OPWD Code, Volume-II (PWD Contractors Registration Rules-1967). After thread bare detailed discussion on the present status, the following provisions are proposed for revision of the above rules unanimously.

Members present is attached at **Annexure-I**

1. Financial Limit of the following class of contractors to participate in the tender by modifying the existing provisions under Rule-3 of Appendix-VIII of the OPWD Code, Volume-II (PWD Contractors Registration Rules-1967) vide office memorandum no.12905 dt.23.08.2018.

Class of Contractor	Amount on O.M.-10627 dt.9.9.2014	Revised Amount on O.M.-12905 dt.23.8.2018	Recommended proposal for revision
1- Super Class	Unlimited	Unlimited	Unlimited
2- Special Class	Up to Rs.10.00 Crore	Up to Rs.15.00 Crore	Up to Rs.25.00 Crore
3- A-Class	Up to Rs.04.00 Crore	Up to Rs.06.00 Crore	Up to Rs.08.00 Crore
4- B-Class	Up to Rs.01.50 Crore	Up to Rs.03.00 Crore	Up to Rs.04.00 Crore
5- C-Class	Up to Rs.40.00 lakhs	Up to Rs.40.00 lakhs	Up to Rs.80.00 lakhs
6- D-Class	Up to Rs.20.00 lakhs	Up to Rs.20.00 lakhs	To be withdrawn

2. Existing Registration Fees & Security Deposit substituted by Works Department Vide Letter No.17297 dt.23.8.2005 & U.O.R. No. 282/WF-1, Dt.4.5.2005). Now needs revision after approval by Code Revision Committee.

Sl	Class of Contractor	Registration Fees	Recommended proposal for revision	Security Deposit	Recommended proposal for revision
1	Super	Rs.2,00,000/-	Rs.2,50,000/-	Rs.10,00,000/-	Rs.20,00,000/-
2	Special	Rs.60,000/-	Rs.1,00,000/-	Rs.2,00,000/-	Rs.5,00,000/-
3	A	Rs.30,000/-	Rs.50,000/-	Rs.80,000/-	Rs.1,00,000/-
4	B	Rs.12,000/-	Rs.20,000/-	Rs.40,000/-	Rs.50,000/-
5	C	Rs.6,000/-	Rs.10,000/-	Rs.20,000/-	Rs.25,000/-
6	D	Rs.3,000/-	To be withdrawn	Rs.20,000/-	To be withdrawn

N.B.:- Any penalty/recovery amount due from the contractor on any account should be recovered from his Security Deposit initially remitted at the time of registration.

Sl.	Existing	Recommended proposal for revision
1	Degree Engineer applying for 'A' Class will pay 50% of the Registration Fees	Same as before
2	Diploma Engineer applying for 'B' Class will pay 50% of the Registration Fees	Same as before
3	Security Deposit is exempted for Degree & Diploma Engineers applying for A and B class respectively	Same as before
4	Security Deposit is 50% exempted for SC and ST applying for all class types	Same as before

N.B.:- The exemption of Registration fees and Security Deposit for degree & diploma holder Engineering contractors are valid up to the first 5(five) years from the date of registration only. Then the engineer contractors (i.e. degree & diploma) will have to deposit the normal fees for registration & security.

3. Existing Renewal Registration Fees substituted by F.D.U.O.R. No. 282/WF-1, Dt.4.5.2005. Now needs revision after approval by Code Revision Committee.

Sl	Class of Contractor	Registration Fees	Recommended proposal for revision
1	Super	Rs.50,000/-	Rs.1,00,000/-
2	Special	Rs.20,000/-	Rs.50,000/-
3	A	Rs.10,000/-	Rs.20,000/-
4	B	Rs.5,000/-	Rs.10,000/-
5	C	Rs.2,000/-	Rs.5,000/-
6	D	Rs.1,000/-	To be withdrawn

4. Certificate of Registration/ Renewal validity substituted by Case Law Vide 33 (1991) OJD 304 (Civil). Now needs revision after approval by Code Revision Committee.

Sl.	Existing	Recommended proposal for revision
1	Certificate of Registration/ Renewal shall remain valid, a period of 3 years from the date of commencement of the financial year.	Certificate of Registration/ Renewal shall remain valid, a period of 5 (five) years from the date of commencement of the financial year.

N.B.:- Accordingly validation period on e-Procurement portal will be revised to 5 (five) years i.e. till the end of registration validity.

5. Providing Facilities to Engineer contractors without calling for Tender-By modification of circular No.292/W dt.04.01.1992 read with office Memorandum No.2431/W dt.28.09.1993 and subsequently amended vide Works Department Office Memorandum No.12914 dt.23.08.2018.

Class of Contractor	Amount	Recommended proposal for revision
1-Degree holder /Architect - "A" Class	Rs.05.00 lakh for 3 (Three) works in a calendar year	Rs.05.00 lakh for 3 (Three) works in a calendar year. This facility is valid up to first five years from the date of registration.
2-Diploma holder-"B" Class	Rs.05.00 lakh for 2 (Two) works in a calendar year.	Rs.05.00 lakh for 2 (Two) works in a calendar year. This facility is valid up to first five years from the date of registration.

6. Failure to apply for Renewal Registration substituted by F.D.U.O.R. No. 282/WF-1, Dt.4.5.2005. Now needs revision after approval by Code Revision Committee.

S l.	Existing	Recommended proposal for revision
1	Every registered contractor who wishes to renew his Certificate of registration shall apply to the registering authority not less than one month before the expiry date of the certificate in Form 'C'(prescribed application form) accompanied with the Treasury Challan showing deposit of the following Fees and performance reported in Form G (List of completed work duly certified by the Divisional Officer / competent authority)	Every registered contractor who wishes to renew his Certificate of registration shall apply to the registering authority upto 31 <sup>st</sup> day of the march, the end of the financial year i.e. up to the expiry date of the certificate in Form 'C'(prescribed application form) and performance report in Form G (List of completed work duly certified by the Divisional Officer / competent authority). There will be one month grace period up to end of April, the time limit for applying the same without penalty.
2	Failure to apply for renewal in time will render the contractor liable to a penalty equal to the renewal fee for the first three months of default or part thereof. Thereafter the amount of penalty will be equal to the renewal fee for every month of default.	Failure to apply for renewal in time will render the contractor liable to a penalty equal to the renewal fee for every two months of default or part thereof.

7. Application for any change in the Registration Certificate such as Name, Style, Partner (s) Managing Partner, Director (s)/ Managing Director/Chairman etc. without affecting the legal status of the Registration Certificate originally issued, should be accompanied with a challan a deposit of the fees under the head of account substituted by Works Department Vide O.M. No.12610 dt.17.7.2002. Now needs revision after approval by Code Revision Committee.

Sl	Class of Contractor	Amount	Recommended proposal for revision
1	Super	Rs.25,000/-	Rs.50,000/-
2	Special	Rs.10,000/-	Rs.20,000/-
3	A	Rs.5,000/-	Rs.10,000/-
4	B	Rs.2,500/-	Rs.5,000/-
5	C	Rs.1,500/-	Rs.5,000/-
6	D	Rs.500/-	To be withdrawn

8. Application for duplicate Registration Copy substituted by renumbered vide Works Department O.M. No.12610 dt.17.02.2002. Now needs revision after approval by Code Revision Committee.

Sl.	Existing	Recommended proposal for revision
1	Application for duplicate copies of registration certificates should be accompanied by a challan showing a credit of Rs.5/-	Application for duplicate copies of registration certificates should be accompanied by a challan / online showing a credit of Rs.1,000/- & along with a copy of F.I.R

**New Proposal: (Proposal for remittance of interest bearing security deposit)**


An unified bank A/c is proposed to be opened in the name of E.I.C (Civil), Odisha, Bhubaneswar in a nationalized / scheduled bank approved by F.D., Government of Odisha. The interest bearing security deposit is to be credited by the agencies on online mode for registration / up gradation / degradation/ cancellation/ renewal of license. The CDMS portal is to be integrated with the above bank to track the transactions made by the applicant with the Government Account. The operational procedure will be obtained and finalised after obtaining views of the stakeholders and with due discussion with bank authority after taking approval of the Government.

**Process Flow:-**

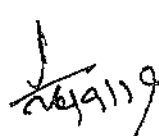
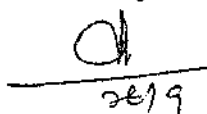

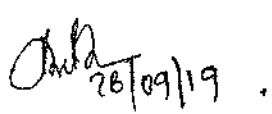
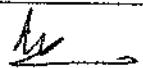
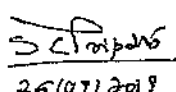
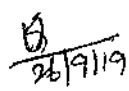
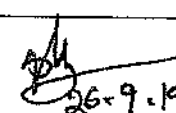
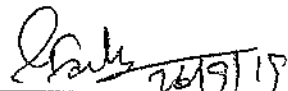
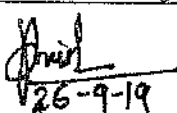
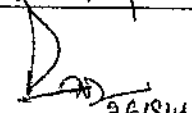
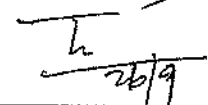
- 1) The applicant will remit the amount of fees in online mode without coming physically to the License Issuing Authority (LIA).
- 2) The interest of the security deposit is to be calculated individually of the applicant by the concerned bank at their end after completion of the mandatory period by way of depositing the amount of fees as fix deposit in the name of the concerned applicant.
- 3) The security deposit with its interest will be refunded back to the same bank A/c of the applicant from which the remittance was effected initially subject to on due recommendation of the L.I.A to the bank authority through the E.I.C (Civil) through on online mode.
- 4) In case of closure of the A/c from which the security deposit was remitted from the of applicant, the Xerox copy of 1st page of new bank A/c along with bank details will be produced to the bank authority duly recommended by the E.I.C,(Civil), Odisha.

**Changes in CDMS (Registration of Contractor):-**

Sl No.	Existing Functionality	Recommended proposal for revision
1	When a new Contractor logs into the Application and applies for the License then the option for selecting the department and Issuing authority was not present earlier. Currently when a Contractor applies and goes to the nearby office to tag the application then the authority becomes his license issuing authority details was assigned to him [ B, C, & D]	<b><u>Online registration of contractor of all categories</u></b> 1) The applicant will apply for registration in online mode through CDMS portal (www.cdmsodisha.gov.in) by depositing the required registration fee by the new applicant in online mode in the available gateway of CDMS. 2) The required documents should be uploaded in the above portal by selecting his own choice of place of registration of L.I.A. which will be available in the CDMS portal. 3) There should be a mandate period of 15 days of verification of all the documents of the applicant by the concerned L.I.A. No applicant should be physically available for hard copy verification. The L.I.A. should approved the application within the above stipulated period or else a message should be communicated to the applicant if not approved by the L.I.A. Stating the details of short coming / in adequacy / wrong uploading / or any other problem. If approved a confirmation message will be communicated to the applicant to his registered mobile number / mail address.
2	For an Issuing Authority when an Authority logs in he was provided the option to Tag along with cropping the signature. The Contractor used to carry the hard copy for validating details before tagging.	4) On receipt of confirmation message, he will remit the required amount of security deposit in the unified bank A/c to be opened in the name of E.I.C. (Civil) in a nationalised/scheduled bank selected by the Government of Odisha specifically for registration of contractors. <b>This security deposit amount should be remitted in online mode in to the above A/c of E.I.C. (Civil) by the applicant from his own bank A/c of within next 15 days from the receipt of confirmed message/mail failing which the application will be kept 'on hold'.</b>
3	When an Issuing Authority was verifying the Security deposit before approving, he used to check the physical NSC along with the uploaded security deposit.	5) After receipt of the security deposit from the applicant in online mode the concerned L.I.A should approve it and an "approved" message should be generated in the portal with a message to the applicant that his application is approved. All the above new registration process will be completed within a period not exceeding 45 days.

  
1.10.19  
Engineer-in-Chief (Civil), Odisha

Members Present for meeting regarding Registration of Contractors and revision of OPWD Code schedule to be held on dt. 26.09.2019 at 4.00 P.M. under the chairmanship of the E.I.C (Civil), Odisha, Bhubaneswar.

Sl. No.	Name	Designation & Mobile No.	Signature
1.	Er. Rama Ballav Swain	E.I.C (Civil), Odisha M: 9437195151	 26/9/19
2.	Bijaya Kumar Sahu	CE Districts.	 26/9
3.	N. C. Dora	CE of Procurement state procurement 94392-62649	 26/9/19
4.	A. C. Sahu	S.E (C), Nabard. 8895939910	 26/09/19
5.	A. K. Roy	CE (DPIS Roads)	
6.	Judho Kumar Tripathy	S.E. (PED) O/O EIC, RLW. 8895709466.	 26/07/2019
7.	Suhrat Das.	Director, Procurement. E-I-CW-R) 9437104881	 26/9/19
8.	Salil Sechar Samanta	943847 - C.E.P.H(U). - 9926 Uttari Bhaban, Satyengra, BBSR	 26-9-19
9.	Gokul Chandra Behera	8280408020 S.E. RITES, O/O EIC, RLW Odisha BBSR	 26/9/19
10.	Pradipta Mohan Mishra	E.E. S.P.C., 9437239476	 26-9-19
11.	Prabhat Kumar Lal	SE, S.P.Cell, BBSR 8437012547	 26/9/19
12.	J. N. Nain	SE, RD&QP 9437222978	 26/9

13.	F. N. Panigrahi	S.E (Roads) 9437064407	<del>F</del> 26/9/19
14.	M.R. Mohapatra	F.A to E.I.C (C)	Mrd 26/9/19
15.	H.H. Mohapatra	E.E (Deskm) of BICPH(O) Bhubaneswar	Mr S 26/9/19
16.	Bhabani Saha Pandey	Dy. Director, e-procurement of E-I-S WR	Bh 26/9/19
17.	R. R. Bhowmik	C.E (MHA)	Mr 26-9-19
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