



**Cyclone/ Most Urgent**

**Government of Odisha  
Office of Special Relief Commissioner**

No. 6957 /R&DM(DM) Date: 03/12/21

From

Pradeep Jena, IAS  
Special Relief Commissioner &  
Addl. Chief Secretary to Govt.  
(Disaster Management)

To

The Collector,  
Ganjam/ Puri/ Khordha/ Jagatsinghpur/ Kendrapara/ Cuttack

**Sub: *Cancellation of leave of Govt. employees in view of impending cyclonic storm over Bay of Bengal***

Sir,

In view of the impending cyclonic storm over Bay of Bengal, following actions may be taken.

- i. The Govt. holiday i.e Sunday ( 05.12.2021) is cancelled.
- ii. All the Government officials are required to stay in respective headquarters and in no case, shall be permitted to leave Hqrs. without express permission of the authority.
- iii. Leave availed by Govt. employees is cancelled and Govt. employee on leave, are required to join back in duty forthwith.

Yours faithfully,

3/12/2021

Special Relief Commissioner &  
Additional Chief Secretary to Govt.  
(Disaster Management)

Memo No. 6958 /R&DM(DM) Date: 03/12/21

Copy forwarded to the Chief Secretary for kind information.

Special Relief Commissioner &  
Additional Chief Secretary to Govt.  
(Disaster Management)

OE-I  
3/12

GOVERNMENT OF ODISHA  
WORKS DEPARTMENT

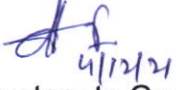
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OFFICE ORDER

Bhubaneswar, Dated the

No. Works-OE-I-MISC-0002-2017/ 16560 /W, 4-12-2021

Copy forwarded to the EIC(Civil), Odisha / CE(NHs), Odisha / Chief Architect,  
Odisha / M.D., OB&CC Ltd., Odisha / all officers / all sections / Guard file / OSWAS  
Control room for information and necessary action.

  
4/12/21  
Under Secretary to Government